

# Mini & Junior Prep Programs (**STANDARD**) Payment Policy/Cancellation Agreement



## 2024/2025 Mini & Junior Prep - Standard Programs

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The following document outlines all Policies and Agreements for SPARK Mini & Junior Prep Standard Programs for the 2024/2025 season. Please read the entire document to know what to expect for the season. We have made adjustments from previous seasons.

*\*Unless otherwise specified, details in each section will be the same for both minis & juniors\**

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### Class Details

The season includes two performances, and 19 classes.

Minis will have the opportunity for mentorship time with the high school team before their performances along with a Q&A session to learn about poms.

Juniors will have the opportunity to shadow at least two high school dance team practices, have a Q&A session with high school dance team members, and take a picture with the high school team. Additionally, over the course of the season, the coach or SPARK staff will coordinate *two* opportunities for the team to attend local competitions to watch the high school team compete. In March/April, the junior program will focus on familiarizing and preparing the junior dancers with the high school tryout process, including a mock tryout.

For both minis & juniors the season is spread over six months (Oct. 2024-March 2025) to account for scheduled school breaks. By registering, you are signing up for the entire season from **October 2024 to March, 2025**. **No parents are allowed in the room during class.** You do not have to leave the facility, but we ask that you stay out of sight during class to avoid distractions and keep our dancers engaged in class. If your dancer requires special assistance, please let us know so we can work together to provide any additional support.

## Class Content

### Mini Classes

They will work on technique on the center floor and skills across the floor. Throughout the year, they will also learn two cheers, two sidelines, and two dances.

### Junior Classes


During class, we will focus more on learning higher-level technical skills and proper motions. We will also learn one dance and one set of sideline material. Will focus more on learning higher level technical skills and proper motions during class and will learn 1 dance and 1 set of sideline material.

## Calendars/Locations

Your class calendar with dates and class times can be found on the website under the Mini & Junior Programs tabs next to your program. The class location will be shared in August once school districts have come back from summer break. You will be emailed 1 week before class with class details and reminders to begin the season. Calendars will also be shared weekly in your class reminder email.

## Communication

Our communication will come in the following formats. We do not share our instructors' personal information. If you have questions, please contact our mini-director or junior director; our instructors are there to focus on the class instruction.

- 1) **Constant Contact emails** - All weekly and informative emails will be sent via Constant Contact. Sometimes these go to your junk mail, so please follow the steps in this article to set a filter so you receive all of our communication. Just scroll to your provider.  
[https://knowledgebase.constantcontact.com/email-digital-marketing/articles/KnowledgeBase/5873-adding-email-addresses-to-a-safe-sender-list?lang=en\\_US](https://knowledgebase.constantcontact.com/email-digital-marketing/articles/KnowledgeBase/5873-adding-email-addresses-to-a-safe-sender-list?lang=en_US)
  - 2) **Sports Engine Motion App** - Download the Sports Engine Motion App to log into your account! Our staff can send you reminders or last-minute notifications through the app! This is where you can access account details and all class videos of material for dancers to practice at home. Alternatively, you can also access your account through our website or the following link: <https://www.gomotionapp.com/cosdttp>
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- 3) **Email** - Our mini director can be reached at [sparkdance5678@gmail.com](mailto:sparkdance5678@gmail.com). Our junior director can be reached at [SparkJrPrograms@gmail.com](mailto:SparkJrPrograms@gmail.com).
  - 4) **Phone** - If you have an issue after business hours, you can contact us at 720-477-0015.

## Payments

Mini Classes - Monthly charge of **\$95 per month for six months.**

Junior Classes - Monthly charge of **\$105 per month for six months.**

\*We offer a 10% discount for siblings.

THESE PRICES INCLUDE A T-SHIRT & A SLING BAG! Payments will be made through our online auto-pay system. The first payment will be taken on the day you register and then on the **1st** of each month for eight months; **the last charge will be on 3/1/2025.**

**If your payment doesn't clear by the 10th of each month, you will be charged a \$20 late fee.**

## Uniforms

**There will be a separate one-time charge for the uniform/pieces that are ordered. This will be paid at the time of the fitting.** We have custom uniforms. Each uniform will be constructed specifically for your child. The uniforms are pre-designed and will be customized to your team's colors. **Participants must have a shell (top), skirt, bow, and poms in order to perform.** You will need to provide your own briefs or shorts to wear underneath.

### New and/or Need The Whole Uniform?

You will place and pay for your order at the designated uniform fitting session that you attend. We will charge the card on file unless otherwise specified. The uniform bundle package price is **\$160.00** for the shell (top), skirt, bow and poms.

### Returning and/or Only Need Certain Pieces?

You will place and pay for your order at the designated uniform fitting session that you attend. We will charge the card on file unless otherwise specified. Pricing for individual items will be:

Shell (top) - \$90.00

Skirt - \$65.00

Bow - \$6.00

Poms - \$25.00

### Returning and Have Uniform Still?

Then you will not need to purchase anything. The uniforms are the exact same as last year! Please make sure all uniform pieces will fit for the duration of the season.

You can expect items to be delivered during class in December or early January. **Uniform fittings are required for all participants who need the uniform bundle or need to replace an item. Fitting will take place during 1 class session. Please see your class calendar for your fitting session. All participants must have a uniform to participate in the performances.** A parent/guardian will need to be present during the fitting to oversee sizing and sign the order form noting the sizes that will be ordered for your dancer. **It is the parents/guardians responsibility to choose the size uniform that you are comfortable with.** Our staff will be on hand to help navigate the process but will not choose the size and will not fill out the order form. You know your child best and therefore need to be the one deciding the proper size uniform.

**Uniforms are custom-made for each dancer, and there are no refunds or exchanges. SparkDTTP does not provide alteration for uniforms if your uniform needs an adjustment.**

**All orders must be submitted by November 8th.**

Per the manufacturer, any late orders may have an additional 20% of the total order fee tacked on for rush processing. If you don't order the uniform by the designated date, you risk not receiving it on time for performances. ALL DANCERS MUST HAVE A UNIFORM TO PARTICIPATE IN PERFORMANCES. There are no exchanges or refunds on uniform items.

## **Shoes & Attire**

### **Shoes -**

Mini's are required to have tennis shoes or jazz shoes.

Junior Prep dancers are required to have jazz shoes. You can get jazz shoes at your local dance store or on Amazon, such as the ones linked [here](#).

**Attire** - Dancers should wear athletic clothes that are appropriate and easy to move in. Fitted shirts, leggings, or shorts are preferable (no jeans, baggy t-shirts, sweats, hoodies, etc.) so that instructors can ensure proper placement and technique.

Dancers MUST wear appropriate shoes and attire for ALL classes. Dancers without proper footwear or attire will be asked to sit. NO JEANS, CROCS, BOOTS, OR FLIP-FLOPS.

## **Class Videos**

Videos of sidelines and dances learned in class will be posted and viewable through your GoMotion account/GoMotion App. Class videos will not be emailed out. Dancers may use the videos posted in GoMotion to practice. **We highly recommend downloading and utilizing the GoMotion app for account and team needs.**

## **Performances**

Performance dates will be shared at the end of November once the basketball schedules have been released and we have had time to coordinate with the high school teams to select dates. Both performances will take place in late January, February, and the beginning of March. The high school game calendars are subject to change up to and including the day of the event, so please plan to be flexible.

## **Weather Policy**

We will follow the district policies regarding weather closures. Classes canceled due to district closures due to weather will not be rescheduled. Dancers may attend another team's class as a makeup class if desired. We will send out communication if there is a cancellation due to weather.

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## **Contract**

By registering, you are signing up for the entire season.

A 30-day written notice is required if you need to drop the program during the season. Any future auto-pays would be canceled. **NO REFUNDS WILL BE GIVEN.**

We do not mail invoices or statements, and we do not prorate fees. A dancer is enrolled until SPARKDTTP receives a minimum 30-day written cancellation notice. At that point, all future scheduled charges will be canceled.

You are financially responsible for all contracted months or until SPARKDTTP is notified in writing at least 30 days before the dancer drops a class(es).

Monthly payments are the same whether there are 3, 4, or 5 weeks in a month. Your total number of classes for the season has been divided over the months (six) that the classes will occur.

Payments are non-refundable and non-transferable except for a long-term injury accompanied by a doctor's note or moving out of state.

Credit is not given for missed classes. If a student is ill or cannot make it, they can arrange a makeup class by contacting the admin.

**Our policies and guidelines ensure fairness and consistency for all our clients. We require written notification for any changes or requests, as we cannot make assumptions about individual family situations. The client is ultimately responsible for informing us of any desired modifications.**

**For a student to continue classes, accounts must be current with no outstanding balance.**

If, at any time, the client/or the party responsible for making payments under this contract defaults by failing to make a payment on time, SPARKDTTP may hire counsel, employ a collection agency, file a suit in law or equity, and may immediately cease further performance under this contract, all at SPARK DTTP sole election. SPARK DTTP shall be entitled to an award of all attorney's fees and costs incurred in attempting to collect such debt.

### **EMAIL**

Mini Director [sparkdance5678@gmail.com](mailto:sparkdance5678@gmail.com)  
Junior Director [SparkJrPrograms@gmail.com](mailto:SparkJrPrograms@gmail.com)

### **PHONE**

**720-477-0015**